
Air National Guard (ANG) Military Vacancy Announcement (MVA)
(Must be a current ANG member only)

2010-249

RED HORSE PROGRAM MANAGER

PROMOTABLE TSGT - MSGT

**(Must meet this rank requirement at closeout date)*

Closeout Date: 21 Dec 2010 Close of Business (COB)

To view the most current application procedures/requirements, refer to the ANG Careers webpage at <http://www.ang.af.mil/careers/mva/procedures.asp>

Headquarters ANG Title 10 4-year Statutory Tour at **NGB/A7 (Joint Base Andrews, MD)**. Must be Air Force Specialty Code (AFSC) **3E071/3E171/3E271/3E371/3E471/3E571/3E671**. Duties and Responsibilities: As FAM, incumbent provides input in the development of Designed Operational Capability (DOC) statements, Mission Capability Statements (MISCAP), Manpower Forces (MANFOR) data, Logistic Forces (LOGFOR) data, and other inputs the USAF Manpower and Equipment Force Packaging System for RED HORSE Unit Type Codes (UTCs). Manages automated data processing systems. Develops, interprets and implements Air National Guard Civil Engineer policy and provides input to NGB/A7 on the standards and criteria for operations, training, and equipment for ANG Civil Engineer RED HORSE. Coordinates and validates the Vehicle Account Listing (VAL) with NGB/A7X, NGB/A4LM and all subordinate ANG RED HORSE units. Prepares and submits applicable data for the Program Objective Memorandum (POM). Ensures Allowance Standards reflect ANG RED HORSE unique requirements. Provide oversight for unit authorizations in conjunction with NGB/A4RMS, host unit Equipment Management Element (EME), and units. Participates in Allowance Standard reviews in conjunction with NGB/A7X for equipment assets allocation, determining requirements while maintaining cost control, and maintaining budget management. Validate All civil engineer unit munitions annual forecasts. Additionally, this position will review and correct munitions allocations through the validation process. Continually review and validate civil engineer out of cycle requests. Identify and advocate for resources to support manning, equipping, and training ANG RED HORSE forces beyond annual training allocations. This includes special training, MILPERS (521, 542) and O&M funds. Validate unit funding shortfalls utilizing SORTS reports. Provides fiscal management for NGB/A7X operations budget. Develops fiscal budget to include estimated operating budget for TDYs and special projects.

Conducts audits of RED HORSE Special Capability lesson plans. Prepare a training program that targets the areas requiring improvement. Forecast and track initial, supplemental, and war skills training quotas. Schedule Just-in-Time training requirements for ANG RED HORSE units prior to deployment. Provides inputs to NGB/A7X for annual Deployments for Training (DFT) RED HORSE. Conducts Staff Assistance Visits to ensure compliance of AF training standards, and to validate SORTS. Composes email, letters, endorsements, and memorandums based upon knowledge of this functional area. Drafts, reviews, and edits outgoing correspondence. Assists with the annual CE awards program i.e. Outstanding CE Unit, Deneke Award, Stryzak Award, Goddard Award, Minuteman, and Heritage Paintings. Assists

other NGB/A7 FAMs in the performance of their functions as required to include PRIME BEEF, S-Teams, EOD, EM, Emergency Services and with the Contingency Action Team (CAT) during real world contingencies . Performs other duties as required.

Mandatory criteria as indicated in the MVA must be documented on the members report on individual personnel (RIP). If it is not indicated on the RIP, it is incumbent upon the applicant to ensure that the appropriate source documentation is provided with the application.

Must meet the above stated grade/rank requirement by closeout date of advertisement.

Member must have a Secret Clearance or an open investigation to apply for statutory tour positions.

Enlisted applicants who are higher grade than the highest grade for the advertisement must provide a statement of understanding with the application stating he/she is willing to be voluntarily demoted if selected for this position, IAW ANGI 36-25-03, Paragraph 3.4.3.

Officers applying for a statutory tour position must have a minimum of a Bachelors degree prior to applying.

Application for this MVA signifies agreement to the following statement, in accordance with (IAW) Title 18 USC 1001: “I certify that, to the best of my knowledge and belief, all of the information on an attached to this application is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for rejection or for release from statutory tour after I begin work, and may be punishable by fine or imprisonment. I understand that any information I give may be investigated.”

Questions regarding this advertisement can be sent to hr.apply@ang.af.mil
